

E- Governance Policy of Swami Yogananda Giri College

Electronic Governance policy of the college is for the application of information and communication technology for delivering services, exchange of information and communication, transactions and integration of various systems between the management and all the stakeholders of the college like the students, faculty, staff and alumni.

The objectives of the e-governance policy of Swami Yogananda Giri College are:

- Implementation of e-governance in all functioning of the institution in order to provide simpler and efficient system of governance within the institution.
- To achieve and create a paperless environment in the college.
- To provide an easy and quick access to information.
- To make campus Wi-Fi enabled.
- To make our classrooms ICT enabled having Desktop, Laptops, Smartboard, projectors, etc.
- To establish a fully automated library.
- To promote transparency and accountability in all functions of the college.

The scope of this policy extends to the following areas:

- General Administration
- Student admission
- Examination
- Library
- ICT infrastructure
- Website
- Finance

The college has made the following procedures:

Admission: An open and transparent strategy for the admission process is followed. The college brings out admission prospectus which is displayed in the college website that has guidelines for the admission process. Admission is done in online mode through the link provided by the college.

Scholarship: Student scholarships are disbursed in online mode to their accounts through NSP portal.



Account Maintenance: The staff salary are disbursed in online mode to their accounts.

Library: The college library is partially automated through Koha software.

Biometric Facility: The attendance of the staff is monitored through biometric attendance.

ICT facility: College has classrooms with ICT facility.

Feedback: Feedback of students, teachers and alumni are taken in online mode.

CCTV: The college campus is under CCTV surveillance for safety and security of student and staff.

WhatsApp Group: Official and academic information are given or shared through WhatsApp group.

Internet facility: The college has internet wi-fi facility for smooth running of academic and administrative works.



11/11/23
Principal VC
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Sakti Ashram
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