

**SYLLABUS FOR CERTIFICATE COURSE
ON
SPOKEN ENGLISH
(Academic Year- 2017-2018)**



I. ELIGIBILITY FOR ADMISSION:

Candidates who apply for the Certificate course must pass the HSSLC with minimum 40 percent.

II. INTAKE CAPACITY:

The course has intake capacity of 20 seats.

III. DURATION OF THE COURSE:

The duration of the course is 30 hours.

IV. EXAMINATION:

There will be a final examination of 50 marks to be conducted by the department at the end of the semester. Besides there will be Viva of 50 marks after the final examination.

V. PASSING MINIMUM:

A student will be awarded passing certificate if he/she gets a minimum 50% in the examination.

VI. MEDIUM OF INSTRUCTION:

The medium of instruction will be English.

The details of the course as well as structure of the syllabus as under—

SPOKEN ENGLISH

Course Objectives:

The course is designed to improve the speaking ability of the students, to enable them to make use of Basic English sentence patterns and improve their understanding of the parts of speech, to improve the student's clarity of pronunciation, to enhance the conversational skills of the students. It will also enhance the proficiency of students in spoken English so that they can bravely face the challenges of the highly competitive globalized world.



Content

- **Section 1: Building-up Basic Concepts**

Basic Sentence Patterns; Usage and Practice of Parts of Speech: Noun, Verb, Adjective and Adverb; Usage and Practice of Grammar: Tenses, Modals, Voice and Narration; Subject-Verb Agreement; Usage of Proverbs and Idioms in Sentences; Usage of Homophones, Synonyms and Antonyms; One-Word Substitution; Simple Understanding of the concept of Syllable, Accent and weak forms.

- **Section 2: Conversational Skills**

Basics of Conversation (self introduction, seeking the introduction of others, greetings, expressing likes and dislikes, etc), Telling a story in the Present, Past or Future Tense; Situational Conversation (At a shopping mall, Hospital, Bank, Railway, etc), Interaction with Doctor, Stranger, Teacher, Neighbour and Police Officer; Role Play (enactment of characters from any story, drama, etc), Describing an imaginary character/ situation.

- **Section 3: GDPI (Group Discussion and Personal Interview)**

Basics of Correct Pronunciation, Extempore Speech on a given topic, Cue-Card Speaking, Interview Skills, Presentation on current topics, Group Discussion.

Recommended Books:

Karen: Enhance Your English Fluency. Notion Press.

Taylor, Grant: English Conversation Practice. McGraw Hill Education.